

The CARE Center, Inc.

JOB VACANCY NOTICE

Become a leader...Become an innovator...Make a difference in your community and join the premier nonprofit human services company in the region. Come join our team and build a career with SPHS! SPHS continues to be a leader in the human services field for over 50 years and counting, providing a wide variety of services throughout Butler, Fayette, Greene, Washington and Westmoreland counties.

POSITION: Team Leader (Full-Time-40 Hour Work Week)
LTSR
Butler, PA

PAY GRADE: 14

WAGE: \$40,934 (As a minimum)

ESSENTIAL FUNCTIONS:

- Provides clinical services, monitors resident treatment plans in the daily operations of program activities under direct supervision of the LTSR Supervisor.
- Provides supervision and oversees daily functions for non-clinical, direct-care staff.
- Plan and coordinate outings within the community for residents to attend as a part of their reintegration/discharge planning.
- Assists staff with client assessments and individual and group therapy as prescribed.
- Participates in all appropriate clinical staff meetings and maintains beneficial clinical dialogue with all members of treatment team, as necessary, regarding residents.
- Maintains current resident case record activity and progress; prepares and submits all required program reports and documentation in an accurate and timely manner.
- Provides technical assistance and supervision for direct-care staff.
- Reviews and analyzes the work of staff related to the delivery of services.
- Participates in staff development and training activities to enhance skill and knowledge base in relation to trauma Informed, recovery focused, integrated care, and supervisory techniques.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures.

QUALIFICATIONS:

- Bachelor's Degree in Social Work, Psychology or related human services field from an accredited college or university.
- Must successfully obtain Criminal History Clearance from the Pennsylvania State Police, Child Abuse Clearance from the PA Department of Human Services and FBI Fingerprint Clearances.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.
- Must successfully obtain Criminal History Clearance from the PA State Police, Child Abuse Clearance from the PA Department of Human Services and FBI Fingerprint Clearance.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.
- Ability to transport oneself in an insured vehicle, as program needs dictate.
- Ability to observe and recognize verbal and non-verbal signs of physical or mental disorders;
- Ability to communicate with effectiveness.
- Empathetic attitude and ability to deal effectively with the stress of the position.

QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607, email naffinito@sphs.org or kjohnson@sphs.org ATTENTION: POSTING #1954-NO LATER THAN FEBRUARY 28, 2019. EQUAL OPPORTUNITY EMPLOYER