

## SOUTHWEST BEHAVIORAL CARE, INC.

### JOB VACANCY NOTICE

**Become a leader...Become an innovator...**Make a difference in your community and join the premier nonprofit human services company in the region. Come join our team and build a career with SPHS! SPHS continues to be a leader in the human services field for over 50 years and counting, providing a wide variety of services throughout Butler, Fayette, Greene, Washington and Westmoreland counties.

**POSITION:** Rover-Counselor 2 – (Full-Time)  
Mental Health Outpatient and Drug & Alcohol Program  
Greensburg, Latrobe, New Kensington, Charleroi, Monessen

**PAY GRADE:** 14

**WAGE:** \$38,376 (as a minimum)

**ESSENTIAL FUNCTIONS:**

- Provides intake assessments as well as outpatient psychotherapy including, but not limited to individual, family, and group sessions.
- Conducts assessment and diagnostic services to develop a comprehensive treatment plan and related treatment recommendations.
- Develops and implements individualized treatment plans using individual, marital, group and family methodologies.
- Participates in treatment team meetings with all levels of psychiatric and clinical staff, both individually and in group supervision.
- Initiates appropriate Intra and Inter Agency contact to facilitate the care of the individuals that are served.
- Prepares, maintains and submits all assigned case records, charts, reports, forms and other required documentation in a professional and timely manner.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures.

**QUALIFICATIONS:**

- Master's Degree in Social Work, Psychology or related social services field with progressive experience in human services, is desirable.
- Demonstrated ability or willingness to obtain the Certified Addiction Counselor credential after three years of employment.
- Demonstrated ability to obtain vital information during an interview to make proper recommendations.
- Must successfully obtain Criminal History Clearance from the Pennsylvania State Police, Child Abuse Clearance from the Pennsylvania Department of Human Services and FBI Fingerprint Clearance.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.
- Ability to transport oneself in an insured vehicle, as program needs dictate.
- Ability to observe and recognize verbal and non-verbal signs of physical or mental disorders.
- Ability to work independently following established policies and procedures, including emergency situations.

**QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607, email [naffinito@sphs.org](mailto:naffinito@sphs.org) or [kjohnson@sphs.org](mailto:kjohnson@sphs.org). ATTENTION: POSTING#1932-NO LATER THAN MARCH 15, 2019. EQUAL OPPORTUNITY EMPLOYER**