

THE CARE CENTER, INC.

JOB VACANCY NOTICE

Become a leader...Become an innovator...Make a difference in your community and join the premier nonprofit human services company in the region. Come join our team and build a career with SPHS! SPHS continues to be a leader in the human services field for over 50 years and counting, providing a wide variety of services throughout Butler, Fayette, Greene, Washington and Westmoreland counties.

POSITION: Licensed Practical Nurse (Part-Time)
LTSR Program
Butler, PA

PAY GRADE: 12

WAGE: \$16.31 (as a minimum)

ESSENTIAL FUNCTIONS:

- Reports changes in the patient's condition to the primary nurse and to the appropriate supervisor.
- Monitors patient progress and environment on an ongoing basis and completes and submits the reports and recommendations.
- Completes all required documentation including clinical, statistical, inter-disciplinary communications, patient care documentation, and other medical information in an accurate and timely manner.
- Participates in interdisciplinary conferences, communications and documents all contacts with other services in the patient's clinical record.
- Maintains patient confidentiality at all times.
- Participates in client or community education/informational programs and events as required.
- Maintains contact and serves as a patient advocate with appropriate medical professionals as required by the patient's needs and treatment.
- Performs other related duties as may be necessary or required to ensure patient safety, quality treatment, and successful operation of the program.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures.

QUALIFICATIONS:

- Graduate of an approved Practical Nurse Program.
- Licensed as a Practical Nurse in the Commonwealth of Pennsylvania.
- Ability to transport oneself in an insured vehicle, as program needs dictate.
- Ability to understand and carry out directions/instructions.
- One year of experience in an acute care or skilled care facility or previous home health care experience preferred.
- Must successfully obtain Criminal History Clearance from the PA State Police, Child Abuse Clearance from the PA Department of Human Services and FBI Fingerprint Clearance.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.

QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607, email naffinito@sphs.org or kjohnson@sphs.org ATTENTION: **POSTING #1926.**

EQUAL OPPORTUNITY EMPLOYER