

**SOUTHWEST BEHAVIORAL CARE, INC.**

**JOB VACANCY NOTICE**

**Become a leader...Become an innovator...**Make a difference in your community and join the premier nonprofit human services company in the region. Come join our team and build a career with SPHS! SPHS continues to be a leader in the human services field for over 50 years and counting, providing a wide variety of services throughout Butler, Fayette, Greene, Washington and Westmoreland counties.

**POSITION:** Caseworker 1 (Part-Time)  
Mobile Medication

**PAY GRADE:** 12

**WAGE:** \$16.31/hr. (As a minimum)

**ESSENTIAL FUNCTIONS:**

- To provide supportive services to Behavioral Health individuals who are enrolled in the Mobile Medication program.
- Maintains accurate and detailed clinical records of assigned caseload and coordinates services within the mobile medication program.
- Advises supervisory/clinical staff of significant changes in client behavior, issues and/or incidents.
- Complies with the county policy related to incident management reporting.
- Utilizes the Illness Management and Recovery Toolkit to provide supportive counseling to clients and their family and makes referrals to all appropriate social and medical service programs.
- Assists mobile medication consumers in coordination to physical and behavioral health appointments, works closely with the pharmacy of the individual's choice and reports all information to the mobile medication RN.
- Responds to emergency situations, when necessary.
- Other duties as required.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures.

**QUALIFICATIONS:**

- Bachelor's Degree in Social Work or MH/MR related field from an accredited college or university;
- Must successfully obtain Criminal History Clearance from the Pennsylvania State Police and Child Abuse Clearance from the PA Department of Human Services and FBI Fingerprint Clearances. Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.
- Demonstrated ability to obtain vital information during an interview to make proper recommendations.
- Demonstrated knowledge of behavioral health programs and available social services.
- Ability to safely operate a variety of agency vehicles, as well as transport oneself and consumers, when necessary, in an insured personal vehicle.
- Ability to observe and recognize verbal and non-verbal signs of physical or mental disorders.
- Ability to meet the 75% direct service productivity mandated by the Department of Human Services.
- Ability to assist and transport mentally and physically challenged consumers.
- Ability to communicate with effectiveness.
- Demonstrate empathetic attitude and ability to handle stress or the position.

**QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607 ATTENTION: POSTING#1903-NO LATER THAN FEBRUARY 3, 2019.**

**EQUAL OPPORTUNITY EMPLOYER**