

SOUTHWEST BEHAVIORAL CARE, INC.

JOB VACANCY NOTICE

POSITION: Direct Service Counselor 2
Greensburg Mental Health Outpatient/Drug & Alcohol

PAY GRADE: 14

WAGE: \$25.00/hr. (as a minimum)

**ESSENTIAL
FUNCTIONS:**

- Provides outpatient psychotherapy and follow-up services to the client population.
- Develops and implements individualized treatment plans using individual, marital, group and family methodologies, maintaining a direct service level of 60% minimum time.
- Participates in Case Conferences with all levels of psychiatric and clinical staff, individually and in group supervision staffings.
- Serves as a member of an Interdisciplinary Treatment Team as well as the Emergency Services Team.
- Initiates appropriate Intra-and Inter Agency contact to facilitate client care.
- Prepares, maintains and submits all assigned case records, charts, reports, forms and other required documentation in a professional and timely manner.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures.

- QUALIFICATIONS:**
- Master's Degree in Social Work, Psychology or related social services field with progressive experience in human services.
 - LSW or LCSW required with designated managed care credential of Mental Health Professional.
 - Demonstrated ability to obtain vital information during a personal interview to make proper recommendations.
 - Must not be excluded from participation in Medicare, Medicaid, or any other federal health care program.
 - Must successfully obtain Criminal History Clearance from the Pennsylvania State Police and Child Abuse Clearance from the Pennsylvania Dept. of Public Welfare and fingerprint based F.B.I. Clearance.
 - Ability to transport oneself in an insured vehicle, as program needs dictate.
 - Ability to observe and recognize verbal and non-verbal signs of physical or mental disorders.
 - Demonstrated ability to handle clients with a wide range of psychiatric conditions.
 - Ability to communicate with effectiveness, orally and in writing.

QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607, ATTENTION: POSTING:1745
EQUAL OPPORTUNITY EMPLOYER