

**Southwest Behavioral Care, Inc.**

**JOB VACANCY NOTICE**

**POSITION:** Caseworker 1 (Temporary)  
Emergency Delegate/Crisis Worker  
Charleroi Office

**PAY GRADE:** 12

**WAGE:** \$31,500 (as a minimum)

**ESSENTIAL FUNCTIONS:**

- Responds to emergency/crisis situations via telephone, walk-in, and mobile outreach.
- Maintains accurate and detailed emergency delegate/crisis intervention records of individuals experiencing a behavioral health crisis.
- Advises supervisory/clinical staff of significant changes in consumer behavioral issues and/or incidents.
- Provides supportive counseling to consumers and their families in emergency/crisis situations and makes referrals to the appropriate social and medical service programs to include the crisis stabilization/diversion unit or behavioral health inpatient unit.
- Prepares and submits all required correspondence, records, reports and documentation in an accurate and timely manner.
- Promotes community awareness of program activities.
- Provides direct services including interviewing clients and family members, police, and on call for emergency delegate services.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures.

**QUALIFICATIONS:**

- Bachelor's Degree in Social Work or related field from an accredited college or university.
- Demonstrated knowledge of governmental program regulations and policies, and other social service providers available to eligible clients.
- Must successfully obtain Criminal History Clearance from the Pennsylvania State Police and Child Abuse Clearance from the Pennsylvania Department of Public Welfare.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.
- Ability to transport oneself in an insured vehicle, as program needs dictate.
- Ability to inspect and recognize violations pertaining to program regulations.
- Ability to occasionally lift medical supplies and client's personal effects weighing up to 50 pounds.
- Demonstrated ability to handle clients with chronic mental health disorders.

**QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607 ATTENTION: POSTING#17118**

**EQUAL OPPORTUNITY EMPLOYER**