

**THE CARE CENTER, INC.
JOB VACANCY NOTICE**

POSITION: Registered Nurse (Part-time)
Mental Health Outpatient and Drug & Alcohol
Waynesburg, PA

PAY GRADE: 14

WAGE: \$19.68 (as a minimum)

ESSENTIAL FUNCTIONS:

- Provides professional nursing and/or psychotherapy treatment team services.
- Provides physician-directed Medication Checks to clients and educates consumers and families regarding psychiatric medication treatment services.
- Maintains close contact with program supervisor and medical doctor, reporting any reactions to medications, any changes in physical/emotional condition and reporting observations.
- Maintains appropriate documentation of clinical and statistical records; completes recertifications and medical information forms, and maintains records of medications.
- Assumes a lead role in responding to emergency situations, when necessary.
- Serves as a member of the Emergency Services Team.
- Adheres to all policies, laws, regulations and codes of ethics and confidentiality as outlined by federal and state laws, and agency policies and procedures

QUALIFICATIONS:

- Bachelor in Science in Nursing or successful completion of a Registered Nurse program from an accredited School of Nursing with two year's experience in a psychiatric health care setting.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.
- Must successfully obtain Criminal History from the PA State Police, Child Abuse from the PA Department of Human Services and FBI Fingerprint Clearances.
- Current and valid R.N. licensure to practice in the Commonwealth of Pennsylvania.
- ANA certification in Psychiatric or Community Health nursing or eligibility for same.
- Ability to transport oneself and/or clients in an insured vehicle, as program or client needs dictate.
- Ability to observe client's behavior and keep accurate and detailed charts and records.
- Demonstrated ability to handle clients with acute or chronic mental health condition.
- Ability to work independently following established policies and procedures, including emergency situations.
- Ability to communicate with effectiveness, and provide constructive feedback and direction to staff.

QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PA HUMAN SERVICES, INC., **OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607**, ATTENTION: POSTING# 1814.

EQUAL OPPORTUNITY EMPLOYER