

**THE CARE CENTER, INC.**

**JOB VACANCY NOTICE**

POSITION: Licensed Practical Nurse (Part-Time)  
LTSR Program  
Butler, PA

PAY GRADE: 12

WAGE: \$14.08/hr. (as a minimum)

**ESSENTIAL FUNCTIONS:**

- Reports changes in the patient's condition to the primary nurse and to the appropriate supervisor.
- Monitors patient progress and environment on an ongoing basis and completes and submits the reports and recommendations.
- Completes all required documentation including clinical, statistical, interdisciplinary communications, patient care documentation, and other medical information in an accurate and timely manner.
- Participates in interdisciplinary conferences, communications and documents all contacts with other services in the patient's clinical record.
- Maintains patient confidentiality at all times.
- Participates in client or community education/informational programs and events as required.
- Maintains contact and serves as a patient advocate with appropriate medical professionals as required by the patient's needs and treatment.
- Performs other related duties as may be necessary or required to ensure patient safety, quality treatment, and successful operation of the program.

**QUALIFICATIONS:**

- Graduate of an approved Practical Nurse Program.
- Licensed as a Practical Nurse in the Commonwealth of Pennsylvania.
- Valid Driver's License, reliable transportation and automobile insurance.
- The ability to read, write, understand, and carry out directions/instructions.
- One year of experience in an acute care or skilled care facility or previous home health care experience preferred.
- Must successfully obtain Criminal History Clearance from the PA State Police, Child Abuse Clearance from the PA Department of Public Welfare and FBI Fingerprint Clearance.
- Must not be excluded from participation in Medicare, Medicaid or any other federal health care program.

QUALIFIED INDIVIDUALS MUST SUBMIT A LETTER OF INTEREST TO THE SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC., OFFICE OF HUMAN RESOURCES, 300 CHAMBER PLAZA, CHARLEROI, PA 15022-1607. ATTENTION: POSTING #17103.

EQUAL OPPORTUNITY EMPLOYER